

DOMESTIC EVENTS FUND

Application Form

The Domestic Events Fund (DEF) has been established to support the survival of New Zealand's most socially, culturally and economically important domestic events and their suppliers, cushioning against the most severe COVID-19 impacts and helping the sector position itself for recovery. It is intended that DEF investments will increase the likelihood that key components of the event industry chain endure post COVID-19.

When completing this application, we recommend that you consult the definitions guide on the Domestic Events Fund page on the New Zealand Major Events website.

Note: unless there are exceptional circumstances, events that receive investment will likely be required to pay at least half of the allocated funding to key suppliers in advance payments.

Character limits are set for most fields | No further information is required to support the application.

EVENT DETAILS	
A	Event name
B	Brief description of the event
C	Event type <i>Tick box</i> SPORT <input type="checkbox"/> ART <input type="checkbox"/> CULTURAL <input type="checkbox"/> COMMUNITY <input type="checkbox"/> BUSINESS <input type="checkbox"/>
D	Event dates
E	Event location
F	Amount applied for (GST exclusive)
G	Have you applied for support for another event that you deliver? YES <input type="checkbox"/> NO <input type="checkbox"/>
H	If so, please note the event name and where it is held.

APPLICANT DETAILS

A	Registered Organisation Name	
B	Applicant name and role	
C	Registered Address of Applicant Entity	
D	Contact phone number	
E	Email address	
F	Bank account details Please attach third party verification such as a bank statement or screenshot of your internet banking	
G	Applicant Representative with authority to sign an Agreement if application is successful	
H	GST Number	
I	NZBN Number	

COVID-19 IMPACTS

A How has COVID-19 affected your ability to deliver the event?

Please list financial impacts e.g. any losses that may be carried to subsequent year etc.), staffing impacts, impacts linked to border restrictions, reduction in scale, sponsorship revenue loss etc.

(1,500 characters)

ELIGIBILITY

- | | | |
|---|---|--------------------------|
| A | The event is an established recurring event delivered by the private sector. | <input type="checkbox"/> |
| B | The funding applied for will stay in New Zealand <i>(E.g. funding is not being used to pay rights fees offshore etc.)</i> | <input type="checkbox"/> |
| C | The event has NOT received direct investment from another government department for COVID-19 recovery. <i>This excludes broad based business support like the wage subsidy.</i> | <input type="checkbox"/> |
| D | Funding will not be used to replace local government investment. | <input type="checkbox"/> |
| E | The application does not seek investment for more than one iteration of the event. | <input type="checkbox"/> |

CRITERIA

A In what ways do you consider your event to be socially, culturally, or economically significant for New Zealand
(1,500 characters)

B What market based solutions have you explored to offset or mitigate COVID-19 impacts? Please provide a brief outline of whether/how these solutions supported your event.

C Please confirm that, without Domestic Event Fund support, your event would either be unable to restart again in a subsequent year, or would need to be significantly rescaled. YES NO

Please provide commentary to support the above response.

D Is your event supported by key suppliers? If so, please list a range of these suppliers.

Budget

Please fill out the budget template below with top level forecasts

Revenue Type	Cash (\$)	VIK (\$)	Cash (\$)	VIK (\$)
	Pre COVID-19	Pre COVID-19	Post COVID-19	Post COVID-19
<i>Government Investment</i>				
<i>Local Government</i>				
<i>Corporate</i>				
<i>Ticket Sales</i>				
<i>Registrations</i>				
<i>Other</i>				
Total Revenue				

Expenditure Type	Cash (\$)	VIK (\$)	Cash (\$)	VIK (\$)
	Pre COVID-19	Pre COVID-19	Post COVID-19	Post COVID-19
<i>Venue</i>				
<i>Personnel</i>				
<i>Travel & Accommodation</i>				
<i>Marketing and Communications</i>				
<i>International Hosting Fee</i>				
<i>Other International Expenditure</i>				
<i>Logistics</i>				
<i>Other</i>				
Total Expenditure				

Please note any losses incurred as a result of COVID-19 impacts:

Please detail how investment will be used to offset losses due to the COVID-19 pandemic:

Declaration

By checking this box you declare that the above information is true and accurate and acknowledge that if funding is approved, the Ministry of Business Innovation and Employment retains a right to audit how funding was used.

Has this event, or the applicant, received Crown Funding in the past, including the Major Events Fund, or the Creative and Culture Events Incubator?

Yes: No:

The applicant is compliant and will continue to comply with all applicable laws, regulations, rules and professional codes of conduct or practice including but not limited to health and safety and employment practices.

Yes: No:

Is the applicant or any individual in the organisation (including the Applicant's Leadership Team, directors, partners, trustees, or any key members of the organisation) currently or ever been insolvent or subject to an insolvency action, administration or other legal proceedings?

Yes: No:

Is any individual involved in the application or the event under investigation for, or has any individual been convicted of, any offence that has a bearing on the operation of the event.

Yes: No:

Has the applicant received investment from central Government, including the Major Events Fund, or the Creative and Cultural Events Incubator?

Yes: No:

Are there any actual, potential or perceived conflicts of interest that the applicant or any of the key personnel have in relation to this DEF Funding (including, for instance, any contractors that are family members or business partners that will be receiving the DEF Funding).

Yes: No:

"In a small country like ours, conflicts of interest in our working lives are natural and unavoidable. The existence of a conflict of interest does not necessarily mean that someone has done something wrong, and it need not cause problems. It just needs to be identified

and managed carefully..." <https://www.oag.govt.nz/2007/conflicts-public-entities>

If you answered "Yes" to any of the above, please provide a description below:

The applicant is compliant and will continue to comply with all applicable laws, regulations, rules and professional codes of conduct or practice including but not limited to health and safety and employment practices. By completing the details below, the applicant makes the following declaration about its application for Domestic Events Funding for the event ("application"):

- The statements in the application are true and the information provided is complete and correct, and there have been no misleading statements or omissions of any relevant facts nor any misrepresentations made;
- It is understood that if the event is approved for Domestic Events Fund funding, the information provided in this document and the support material provided as part of this application will be used to develop a funding agreement;
- I have secured all appropriate authorisations to submit the application, to make the statements and to provide the information in the application;
- The applicant warrants that it has no actual, potential or perceived conflict of interest (except any already declared in the application) in submitting the application, or entering into a contract to carry out the project. Where a conflict of interest arises during the application or assessment process, the applicant will report it immediately to the New Zealand Major Events unit by emailing majorevents@mbie.govt.nz; and
- I understand that the falsification of information, supplying misleading information, or the suppression of material information in this application, may result in the application being eliminated from the assessment process and may be grounds for termination of any contract awarded as a result of this application process.

Enter Text

Enter Text

Select Date

Full Name

Signature

Date